



**North Carolina Department of Health and Human Services  
Division of Mental Health, Developmental Disabilities and Substance Abuse Services**

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Michael F. Easley, Governor  
Carmen Hooker Odom, Secretary

Michael Moseley, Director

May 31, 2005

**MEMORANDUM**

TO: Area Program/LME Directors

FROM: Mike Moseley 

RE: Revision to Bed Day Policy

The Division has received a significant amount of feedback regarding the current bed day allocation policies. Specifically, concern has been expressed about potential charges for over-utilization of bed days. After reviewing the current bed day policy, Division administration has decided that no charges for over-utilization will be assessed in FY05. In lieu of the over-utilization charge, LMEs exceeding their allocation in any of the bed day categories will be required to submit a brief Plan of Correction to include:

- Bed day category over-utilized; number of bed days allocated and percentage over-utilized,
- Brief narrative of factors leading to the over-utilization,
- Plan for expanding community capacity specific to the over-utilized category, including a brief discussion of how the expanded capacity will be supported fiscally (this may include, but should not be limited to, trust fund/hospital downsizing funds previously allocated).

This Plan, not to exceed 5 pages, is to be submitted to Carol Donin in State Operated Services at [Carol.Donin@ncmail.net](mailto:Carol.Donin@ncmail.net) with a copy to your LME Team Liaison by August 19, 2005.

As we have analyzed the bed day utilization over the past year, a statewide increase in admissions has been noted. This factor will be considered as the current bed day policies are reviewed and revised for Fiscal Year 2006. We will seek input from the LMEs prior to finalization of a revised bed day plan.

If you have questions regarding the bed day utilization policy, please contact Carol Donin at (919) 733-3654 or by e-mail.

cc: Secretary Carmen Hooker Odom  
Executive Leadership Team  
Management Leadership Team  
State Facility Directors  
Carol Duncan Clayton  
Patrice Roesler

MH Commission Chair  
Coalition 2001 Chair  
SCFAC Chair  
Lisa Haire  
Carol Donin  
LME Bed Day Contacts

